

BIRMINGHAM AND SOLIHULL MENTAL HEALTH NHS FOUNDATION TRUST
COUNCIL OF GOVERNORS - ACTION SHEET – MARCH 2015

Agenda Item No.	Topic	Action Agreed	Who	Original Timescale	RAG	Comment
March 15 Item 5.1	Nomination & Remuneration Committee update	Proposal for ANED be offered a NED post upon retirement of current incumbent approved (DL, July 15)	DL	July 15		Not yet due.
March 15 Item 5.1	Nomination & Remuneration Committee update	DL to take forward arrangements outlined and approved	DL	July 15		Not yet due.
March 15 Item 5.1	Nomination & Remuneration Committee update	DL to take forward arrangements for the recruitment of an Associate NED with a financial qualification	DL	X 2016		Not yet due.
March 15 Item 5.1	Nomination & Remuneration Committee update	Chair's appraisal approved	-	-		Complete
March 15 Item 5.3	NHS Providers Governors Policy Board	Governors expressing a preference for a candidate to the NHS Providers Governors Policy Board contact SD/ CB by 8 April 2015	All	April 15		Complete
March 15 Item 5.4	NHS Providers Governors Conference	Expressions of interest for a further attendee at the NHS Providers Governors conference be submitted to CB asap	All	March 15		Complete
March 15 Item 7a	Quality Accounts Indicator	All Governors email / contact CB with their one choice of indicator by Tuesday 17 March 2015	All	March 15		Complete
March 15 Item 7a	Quality Accounts Indicator	All Governors email/ contact CB with their nominations to participate in a committee to input into the Governance statement for BSMHFT by Tuesday 17 March 2015	All	March 15		Complete
March 15 Item 8	Council of Governors meeting scheduling	CB to update programme for 2015/16 to reflect agreed timings	-	-		Complete
March 15 Item 9	Francis "Freedom to Speak Up" NHS Providers on the day briefing	Whistleblowing report to May CoG prior to May Board	DL	May 15 July 2015		Deferred to July meeting, process being monitored through the Workforce Sub-Committee
March 15 Item 11	Finance Update	CB to schedule new finance training	CB	May 15		Finance training arranged 05/06/15 Complete.
March 15 Item 13	External Auditors for Caring Minds BSMHFT Charity	Proposal for KH to continue auditing the accounts for the BSMHFT Charity Caring Minds approved	SB	March 15		Complete

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March 15 Item 14	Any other business	CB to circulate Monitor publication Representing the interests of members and the public	CB	March 15		Complete

Trust Staff Attendees – Abbreviations

John Short (CEO)	Sue Davis (SD)	Dr Peter Lewis (PL)
Susan Hartley (SH)	David Boden (DB)	Sandra Betney (SB)
Sukhbinder Singh Heer (SSH)	Brendan Hayes (BGH)	Deborah Lawrenson (DL)
Dr Nerys Williams (NW)	Joy Warmington (JW)	Barry Henley (BSH)
Marie Perry (MP)	Caroline Burgin (notes)(CB)	

RAG Red – overdue Green – Resolved Blue – Not yet due