

FOI004/2021 Response

1. Have you already started digital conversion of your paper medical records? YES/NO

If YES, which outsource provider do you use?

Yes, the Trust has already started digital conversion of paper medical records.

Since 2011, the Trust have established the use of electronic records with a number of key clinical systems.

Please note that the Trust uses a number of different suppliers for the various systems we use.

1. a) Do you undertake any scanning in-house? YES/NO

Yes

2. If you have not yet started to digitise your medical records do you have a timescale for when you would like to start this project? Please advise one of the following.

- **Within 6 months**
- **Within 12 months**
- **Within 18 months**
- **Within 24 months**
- **Other (please state estimated timescale)**
- **No plans**

N/A

3. If you are planning a digital transformation project, how will you manage the procurement?

- **OJEU**
- **Framework**
- **Other (please advise which)**

Framework

3. a) If the answer is Framework, which framework will you use? Please advise one of the following.

- LPP
- ESPO
- SBS
- H.T.E.
- NOE CPC
- Other (please advise which)

The Trust currently use the HSSF framework.

4. Who has responsibility for digital transformation/medical records digitisation within the Trust? Please provide:

- Name
- Job title
- Contact details

Name: Dr James Reed

Job title: Clinical Chief Information Officer

Contact detail: jamesreed@nhs.net

5. Does the Trust have an EDMS (Electronic Document Management System)? YES/NO

If YES:

- Which system is in use?

Yes, Hyland OnBase

- When does the contract expire?

The Contract expires February 2023 with an option of 2 x 12 month extensions.

- If NO, does the Trust have a plan to procure an EDMS? YES/NO

N/A

6. What are the timescales to procure an EDMS? Please advise one of the following.

- **Within 6 months**
- **Within 12 months**
- **Within 18 months**
- **Within 24 months**
- **Other (please state estimated timescale)**
- **No plans**

N/A

7. Which EPR (Electronic Patient Record) systems does the Trust use?

The Trust uses Rio.

8. Does the Trust have the ability to deliver “Virtual Clinics”? YES/NO

Yes