

# Medicines Safety Work Plan 2019

Action	By	When	Comments	Progress
Complete clozapine initiation guideline		February 2019	<i>Approved by trust CGC</i>	Complete
Complete clozapine adverse effect management guideline		July 2019	<i>Complete</i>	Complete
Complete management of clozapine discontinuation and management of red results guidance		September 2019	<i>Complete</i>	Complete
Update RT Policy		March 2019	<i>Complete</i>	Complete
Complete summary of staff knowledge of RT		March 2019	<i>Final amendments in progress</i>	
Improve Review of Medicines Incidents		June 2019	<i>Deep dive presented</i>	
Develop training package for second checkers		January 2019	<i>1<sup>st</sup> team xxx booked 30<sup>th</sup> January 2019. Corporate nursing following up. Further training sessions organised</i>	
Finalise system for CAS Alerts		March 2019		

<b>Issue medicines safety bulletins as part of pharmacy newsletter</b>		March 2019	<i>First one completed. Second one to be included in third edition</i>	
<b>Review EPMA for medicines safety</b>		June 2019	<i>In progress</i>	
<b>Complete review of valproate prescribing on EPMA at audit of prescribing in women of child bearing potential</b>		March 2019	<i>First audit complete. Significant improvement in use of risk assessment forms. A small number outstanding. Second audit commencing January 2020</i>	
<b>Develop system for reviewing medicines issues with medicines administration guideline</b>		June 2019		
<b>Review responses to NPSA safety alerts</b>		June 2019	<i>Plan review by March 2019 First three complete – Sept 19</i>	