

FOI 087/2022 Response

Request

I am writing to request information under the Freedom of Information Act regarding the latest Meeting Minutes of your 5 different committees.

Could you please provide the latest meeting minutes (from the last meeting) for:

- 1) Clinical Governance Committee,
- 2) Pharmacological Therapies Committee
- 3) Health and Safety Committee,
- 4) Patient Safety Advisory Group
**Clarification the Requester was informed that the Patient Safety Advisory Group is not a committee that has decision making powers and there are no minutes. However there are available notes.

The Requester did not want the notes for this meeting.

- 5) Drug and Therapeutics Committee

Response

Please find attached the requested minutes and note the following

- There is no specific Drug and Therapeutics Committee, this is combined into the Pharmacological Therapies Committee.
- For the Health and Safety Committee, the latest available minutes is from March 2022. This is because the minutes to the most recent meeting – June 2022 is yet to be reviewed and approved.
- For the Clinical Governance Committee, the latest available minutes is from June 2022. This is because July's minutes is yet to be reviewed and approved.
- The minutes have been redacted to remove staff members names as we routinely do not release staff members personal information.
- Exemption Section 38 (b) health and safety has been applied to the Health and Safety Committee minutes.