

FOI 0533/2024 Response

Dear Birmingham and Solihull Mental Health NHS Foundation Trust,

I am writing to make a Freedom of Information (FOI) request to obtain information regarding the Management of Permits to work (PTW) on your sites.

*****Clarification: My request is in relation to permits for building works to be completed on Trust sites, e.g. work at heights, hot works, confined spaces, specified electrical work, excavations, hazardous works, etc.**

Could you kindly provide details on the following:

a. Which types of work require a Permit To Work to be completed on your sites?

- Hot works
- Permit to dig
- Plant rooms
- Asbestos
- Confined spaces
- Working at height
- HV / LV electrical (differing scenarios)
- Excavations

b. Does your organisation utilise a software platform to issue, record, and provide evidence of completed works that require a permit?

The Trust does not currently utilise a software platform.

However the Trust is working with our Computer-aided Facilities Management (CAFM) provider to develop a system for this.

c. If a software platform is used, please specify the name or type of software utilised to complete and evidence work permits.

N/A

d. Who within your organisation is responsible for the issuance, sign-off, and provision of evidence for Permits To Work

The Trust can confirm that it would be the Capital Manager, Senior Estates, Contracts Officer who would be responsible for the issuance, sign-off, and provision of evidence for Permits To Work

However, The Trust is unable to provide a named response to your query as we do not routinely release staff members personal information for those below a band 8c role.

The Trust therefore rely on exemption Section 40 of the Freedom of Information Request to deny this aspect of your request.