

## **FOI 0188 2024 Response**

**1. How do you manage the documents and agendas for your meetings?**

Convene hosted by Azeus to build and share all Board, Committee, sub Committee and Council meetings.

**2. Do you have a solution in place or are you considering a board portal solution?**

Please see response to question 1.

**3. If you do have a board portal solution in place, which one and when does it renew?**

Please see response to question 1 and note that we have just recently reviewed the contract and renewed for another 2 years until 14<sup>th</sup> Feb 2026.

**4. What is your annual budget for board portals?**

Our annual budget for Board portals is £10,000.

**5. Who is the contact person for board portals at your organization?**

The Trust is unable to provide a response to this query.

This is because we do not release staff members personal information for those below a band 8c role.

However, we can confirm that the Trust's Corporate Governance Manager is the lead.

**6. Who is your IT Systems Manager or IT Manager who may look at IT Systems/Apps in your organization?**

The Trust is unable to provide a response to this query.

This is because we do not release staff members personal information for those below a band 8c role.

However, we can confirm that the Trust's Corporate Governance Manager is the lead.