

CARE QUALITY COMMISSION DETAILED ACTION PLAN FOR LIGATURE RISK REDUCTION 2021-2022

This action plan has been developed in response to conditions which have been applied to BSMHFT CQC registration for acute inpatient wards, PICUs and Reservoir Court and specifically addresses the following conditions:

1. By 4 January 2021, the registered provider must inform the Commission of the order of priority in terms of addressing the ligature risks and timescales for addressing the ligature risks across each ward.
2. The registered provider must take steps to address the ligature risks across all wards by 18 June 2021

This action plan supports the underlying detail referred to in LAP10(2) of the overarching CQC Improvement Plan for Ligature Works and Safety of the Physical Environment.

Version 1.2 – last updated September 30, 2021 Key
 to status Column:

Complete	
On track to achieve target date	
Slippage	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Mary Seacole Ward 2					
Complete installation of en-suite door alarm system to all en-suite bathroom doors	November 2020	November 2020	XXXXRedactedXXXX	Complete	November 2020

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	April 2021
Implement additional therapeutic activities	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	April 2021
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	April 2021
Establish centralised e-rostering and annual leave thereby increasing clinical time to care	28 February 2021		XXXXRedactedXXXX	Complete	June 2021
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Survey & Design of Electric Doors (Bedrooms/Bathroom/WC)	July – October 2021		XXXXRedactedXXXX	On track	
Pricing PFI/ Lender Approval of Electric Doors (Bedrooms/Bathroom/WC)	November 2021 – January 2022		XXXXRedactedXXXX	On track	
Manufacture of Electric Doors (Bedrooms/Bathroom/WC)	February 2022		XXXXRedactedXXXX	On track	
Pilot Door of Electric Doors (Bedrooms/Bathroom/WC)	March 2022		XXXXRedactedXXXX	On track	
Electrics of Electric Doors (Bedrooms/Bathroom/WC)	April 2022		XXXXRedactedXXXX	On track	
Card Access of Electric Doors (Bedrooms/Bathroom/WC)	May 2022		XXXXRedactedXXXX	On track	
Staff Assist of Electric Doors (Bedrooms/Bathroom/WC)	June 2022		XXXXRedactedXXXX	On track	
Installation of Electric Doors (Bedrooms/Bathroom/WC)	July – August 2022		XXXXRedactedXXXX	On track	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Eden PICU					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	April 2021
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	February 2021
Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	April 2021
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	April 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	May – July 2021	July 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	August 2021	XXXXRedactedXXXX	Complete	
Eden Male					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	

Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Implement minimum standards for MDT recording and associated governance	28 February 2021		XXXXRedactedXXXX	Complete	
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	April 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	May – July 2021	July 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	July 2021	XXXXRedactedXXXX	Complete	

George Ward

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	

Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	May – July 2021	April 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	April 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	April 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	April 2021	XXXXRedactedXXXX	Complete	
Survey & Design of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	July-August 21	August 2021	XXXXRedactedXXXX	Complete	
Pricing and orders of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	September-October 21		XXXXRedactedXXXX	On track	
Manufacture of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	November 21 - January 22		XXXXRedactedXXXX	On track	
Pilot, Electrics & Staff assist of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	February 2022		XXXXRedactedXXXX	On track	
Installation of 'Mechanical' Doors (Bedrooms/Bath/Shower/WC)	March 2022		XXXXRedactedXXXX	On track	
Survey of Windows (Bedrooms/Corridors/Bath/Shower/WCs)	August 2021	July 2021	XXXXRedactedXXXX	Complete	

Pricing and orders of Windows (Bedrooms/Corridors/Bath/Shower/WCs)	September 2021	September 2021	XXXXRedactedXXXX	Complete	
Manufacture of Windows (Bedrooms/Corridors/Bath/Shower/WCs)	October 2021 – January 2022		XXXXRedactedXXXX	On track	
Installation of Windows (Bedrooms/Corridors/Bath/Shower/WCs)	February – March 2022		XXXXRedactedXXXX	On track	
Survey of Anti-Ligature Works (Bedrooms/Bathroom/shower/WCs)	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Pricing & Orders of Anti-Ligature Works (Bedrooms/Bathroom/shower/WCs)	September 2021	September 2021	XXXXRedactedXXXX	Complete	
Manufacture & Delivery of Anti-Ligature Works (Bedrooms/Bathroom/shower/WCs)	October – November 2021		XXXXRedactedXXXX	On track	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Installation of Anti-Ligature Works (Bedrooms/Bathroom/shower/WCs)	December 2021 – February 2022		XXXXRedactedXXXX	On track	
Larimar Ward					
Implement minimum standards for MDT recording and associated governance	30 December 2020	18 December 2020	XXXXRedactedXXXX	Complete	18.12.20 evaluation report received
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	February 2021	XXXXRedactedXXXX	Complete	

Additional Therapeutic Activities to be in place	31 January 2021	February 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	May – July 2021	July 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	July 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	July 2021	XXXXRedactedXXXX	Complete	
Survey of Bedrooms Door Alarm System	Sept 2021		XXXXRedactedXXXX	On track	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Pricing & Orders of Bedrooms Door Alarm System	August – September 2021		XXXXRedactedXXXX	On track	
Procurement Approval of Bedrooms Door Alarm System	October 2021		XXXXRedactedXXXX	On track	
Manufacture of Bedroom Door Alarm System	November 2021-January 2022		XXXXRedactedXXXX	On track	
Electrics of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	

Staff Assist of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Installation of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Survey & Design of Anti-Ligature Works	July – August 2021		XXXXRedactedXXXX	On track	
Pricing & Orders of Anti-Ligature Works	September – October 2021		XXXXRedactedXXXX	On track	
Installation of Anti-Ligature Works	November 21 – March 22		XXXXRedactedXXXX	On track	

Newbridge House

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Additional Therapeutic Activities to be in place	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Centralisation of e-rostering and annual leave to increase direct clinical time to care	28 February 2021	June 2021	XXXXRedactedXXXX	Complete	June 2021
Secure Pricing and Orders for Bathroom En-Suite Door Alarm System	31 March 2021	March 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	30 April 2021	March 2021	XXXXRedactedXXXX	Complete	

Manufacturing of Door Alarm System	May – July 2021	July 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	August 2021	August 2021	XXXXRedactedXXXX	Complete	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	August 2021	August 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	Sept 2021	August 2021	XXXXRedactedXXXX	Complete	
Meadowcroft PICU					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - June 2021		XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August – Oct 2021	August 2021	XXXXRedactedXXXX	Complete	
Electrics Installation for En-suite Bathroom Door Alarm System	Nov 2021	August 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
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Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	Nov 2021	September 2021	XXXXRedactedXXXX	Complete	
Installation of En-suite Bathroom Door Alarm Sets	December 2021	September 2021	XXXXRedactedXXXX	Complete	
Caffra PICU XXXXRedactedXXXX					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	On track	
Electrics Installation for En-suite Bathroom Door Alarm System	November 2021		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	November 2021		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	December 2021		XXXXRedactedXXXX	On track	
Mary Seacole Ward 1					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Centralisation of e-rostering and annual leave to increase direct clinical time to care	28 February 2021	June 2021	XXXXRedactedXXXX	Complete	June 21
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	On track	
Electrics Installation for En-suite Bathroom Door Alarm System	December 2021		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	December 2021		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	January 2022		XXXXRedactedXXXX	On track	
Lavender Ward					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Additional Therapeutic Activities to be in place	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	

Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Centralisation of e-rostering and annual leave to increase direct clinical time to care	28 February 2021		XXXXRedactedXXXX	Complete	June 21

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Implement minimum standards for MDT recording and associated governance	February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Completion	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	On track	
Electrics Installation for En-suite Bathroom Door Alarm System	December 2021		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	December 2021		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	January 2022		XXXXRedactedXXXX	On track	
Melissa Ward					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	

Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	On track	
Electrics Installation for En-suite Bathroom Door Alarm System	January 2022		XXXXRedactedXXXX	On track	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	January 2022		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	Feb 2022		XXXXRedactedXXXX	On track	
Survey & Design of Electric Doors	July-October 2021		XXXXRedactedXXXX	On track	
PFI Administration of Electric Doors	November 2021 – January 2022		XXXXRedactedXXXX	On track	
Manufacture of Electric Doors	February 2022		XXXXRedactedXXXX	On track	
Pilot Door of Electric Doors	March 2022		XXXXRedactedXXXX	On track	
Electrics of Electric Doors	April 2022		XXXXRedactedXXXX	On track	
Card Access of Electric Doors	May 2022		XXXXRedactedXXXX	On track	

Staff Assist of Electric Doors	June 2022		XXXXRedactedXXXX	On track	
Survey of Window	August 2021		XXXXRedactedXXXX	On track	
PFI Pricing of Window	August – September 2021		XXXXRedactedXXXX	On track	
Manufacture of Window	October – December 2021		XXXXRedactedXXXX	On track	
Installation of Window	January 2021		XXXXRedactedXXXX	On track	
Survey & Design of Anti-Ligature Works	July – August 2021		XXXXRedactedXXXX	On track	
PFI Pricing of Anti-Ligature Works	September – October 2021		XXXXRedactedXXXX	On track	
Installation of Anti-Ligature Works	November 2021 – March 2022		XXXXRedactedXXXX	On track	
Japonica Ward					

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	

Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	On track	
Electrics Installation for En-suite Bathroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	March 2022		XXXXRedactedXXXX	On track	

Tazetta Ward

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	

Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	On track	
Electrics Installation for En-suite Bathroom Door Alarm System	March 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	March 2022		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	April 2022		XXXXRedactedXXXX	On track	
Magnolia Ward					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	On track	
Electrics Installation for En-suite Bathroom Door Alarm System	April 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	April 2022		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	May 2022		XXXXRedactedXXXX	On track	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Saffron Ward					
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	On track	
Electrics Installation for En-suite Bathroom Door Alarm System	May 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	May 2022		XXXXRedactedXXXX	On track	
Installation of En-suite Bathroom Door Alarm Sets	June 2022		XXXXRedactedXXXX	On track	
Reservoir Court					
Close 4 beds on the ward to improve staff to patient ratio and reduce bed stock to 20 beds	30 December 2020	18 December 2020	XXXXRedactedXXXX	Complete	

Increase Occupational Therapy assistants (OTA) to support the Occupational therapist with planning and supporting therapeutic interventions on the ward.	31 January 2021	18 December 2020	XXXXRedactedXXXX	Complete	
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Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Site Survey for En-Suite Door Alarm System	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	
Close a further 2 beds on the ward to achieve a total reduced bed stock of 18 beds	31 March 2021 New date - 31 July 2021	September 2021	XXXXRedactedXXXX	Complete	
Recruitment to over established HCA posts	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	
Implement minimum standards for MDT recording and associated governance	1 April 2021	March 2021	XXXXRedactedXXXX	Complete	
Secure Pricing/PFI Lender Approval for Bathroom En-Suite Door Alarm System	Feb - 30 June 2021	May 2021	XXXXRedactedXXXX	Complete	
Procurement Approval to En-Suite Bathroom Door Alarm System	31 July 2021	March 2021	XXXXRedactedXXXX	Complete	
Manufacturing of Door Alarm System	August 2021 – October 2021		XXXXRedactedXXXX	On track	
Electrics Installation for En-suite Bathroom Door Alarm System	January 2022		XXXXRedactedXXXX	On track	
Alignment of PINPOINT system to En-suite Bathroom Door Alarm System	January 2022		XXXXRedactedXXXX	On track	

Installation of En-suite Bathroom Door Alarm Sets	Feb 2022		XXXXRedactedXXXX	On track	
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Endeavour House

Implement Daily Safety Huddles	31 January 2021	January 2021	XXXXRedactedXXXX	Complete	April 2021
Recruitment to over established HCA posts	28 February 2021		XXXXRedactedXXXX	Complete	April 2021
Implement minimum standards for MDT recording and associated governance	28 February 2021	February 2021	XXXXRedactedXXXX	Complete	

Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
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**Please note there are no En-suite bathrooms in situ at Endeavour House*

Citrine

Survey of Bedrooms Door Alarm System	September 2021		XXXXRedactedXXXX	On track	
Pricing & Orders of Bedrooms Door Alarm System	August – September 2021		XXXXRedactedXXXX	On track	
Procurement Approval of Bedrooms Door Alarm System	October 2021		XXXXRedactedXXXX	On track	
Manufacture of Bedroom Door Alarm System	November 2021-January 2022		XXXXRedactedXXXX	On track	
Electrics of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Staff Assist of Bedroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Installation of Bedroom Door Alarm System	February -		XXXXRedactedXXXX	On track	

	March 2022				
Survey of Bathroom Door Alarm System	July 2021		XXXXRedactedXXXX	On track	
Pricing & Orders of Bathrooms Door Alarm System	August – September 2021		XXXXRedactedXXXX	On track	
Procurement Approval of Bathrooms Door Alarm System	October 2021		XXXXRedactedXXXX	On track	
Manufacture of Bathroom Door Alarm System	November 2021-January 2022		XXXXRedactedXXXX	On track	
Electrics of Bathroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Staff Assist of Bathroom Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Installation of Bathroom Door Alarm System	February - March 2022		XXXXRedactedXXXX	On track	
Survey of En-suites Door Alarm System	July 2021	July 2021	XXXXRedactedXXXX	Complete	
Action	Planned Completion Date	Actual Completion Date	Lead Officer	Status	Date Assurance Tested
Pricing & Orders of En-suites Door Alarm System	August – September 2021		XXXXRedactedXXXX	On track	
Procurement Approval of En-suites Door Alarm System	October 2021		XXXXRedactedXXXX	On track	
Manufacture of En-suites Door Alarm System	November 2021-January 2022		XXXXRedactedXXXX	On track	
Electrics of En-suites Door Alarm System	February 2022		XXXXRedactedXXXX	On track	
Staff Assist of En-suites Door Alarm System	February 2022		XXXXRedactedXXXX	On track	

Installation of En-suites Door Alarm System	February - March 2022		XXXXRedactedXXXX	On track	
Survey & Design of Anti-Ligature Works	July – August 2021	August 2021	XXXXRedactedXXXX	Complete	
Pricing & Orders of Anti-Ligature Works	September – October 2021		XXXXRedactedXXXX	On track	
Installation of Anti-Ligature Works	November 21 – March 22		XXXXRedactedXXXX	On track	