

FOI 0381_2024 Request

I would please like the following items:

1. The current standard operating procedure for running of the general adult community mental health team at Warstock Lane, B14.

Please see attachment and that a exemption Section 40 of the freedom of Information Act 2000 has been applied.

This therefore means that's personal information such as staff members names are not routinely released by the Trust.

2. The current standard operating procedure for the running of the crisis assessment team, with the telephone number 0121 301 5500, based at the Northcroft Hospital Estate in Erdington, B23, for general adult psychiatry patients like me, based within your South-West Birmingham catchment zone.

Please see attachment and that a exemption Section 40 of the freedom of Information Act 2000 has been applied.

This therefore means that's personal information such as staff members names are not routinely released by the Trust.

3. The current standard operating prodecure for your South-West Birmingham Home Treatment Team catchment zone, based at the Oleaster Hospital.

Please see attachment and that a exemption Section 40 of the freedom of Information Act 2000 has been applied.

This therefore means that's personal information such as staff members names are not routinely released by the Trust.

4. The current standard operating procedure for the Liasion Psychiatry Team, primarily the one for your acute counterpart NHS Foundation Trust (NHS FT hereafter), the Queen Elizabeth, queen mother Hospital, in Edgbaston, B15.

Please see attachment and that a exemption Section 40 of the freedom of Information Act 2000 has been applied.

This therefore means that's personal information such as staff members names are not routinely released by the Trust.

5. The types of registered clinicians that were part of Warstock Lane CMHT, in the MDT, in 2010, 2018 and now presently.

December 2024 - as per the latest available data.

Organisation Name	Registration	Staff Group	Banding	Headcount	Sum of FTE
436 CMHT Warstock Team		Administrative and Clerical	Band 3	4	3.8
436 CMHT Warstock Team		Administrative and Clerical	Band 4	2	2
436 CMHT Warstock Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 5	2	2
436 CMHT Warstock Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 6	3	3
436 CMHT Warstock Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 7	3	3
Grand Total				14	13.8

December 2018

Organisation Name	Registration	Staff Group	Banding	Headcount	Sum of FTE
436 CMHT Warstock Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 5	2	2.0
436 CMHT Warstock Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 6	6	5.2
436 CMHT Warstock Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 7	2	2.0
436 Domestic Warstock Lane Team		Ancillary	Band 1	2	0.8
436 CMHT Warstock Team		HCA	Band 3	1	1

436 CMHT Warstock Team		Administrative and Clerical	Band 3	3	2.8
436 CMHT Warstock Team		Administrative and Clerical	Band 4	3	2.8
Grand Total				19	16.63334

December 2010

Organisation Name	Registration	Staff Group	Banding	Headcount	Sum of FTE
AWA CAPS ADLT STH WARSTOCK CMHT	Professional Registration (HCPC)	OT	Band 6	1	1
AWA CAPS ADLT STH WARSTOCK CMHT	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 5	1	1
AWA CAPS ADLT STH WARSTOCK CMHT	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 6	5	2.2
AWA CAPS ADLT STH WARSTOCK CMHT	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 7	1	1
AWA CAPS ADLT STH WARSTOCK CMHT		Administrative and Clerical	Band 2	1	0.6
AWA CAPS ADLT STH WARSTOCK CMHT		Administrative and Clerical	Band 3	2	1.0
AWA CAPS ADLT STH WARSTOCK CMHT		Ancillary	Band 1	2	0.4
Grand Total				13	7.2

6.The types of registered or accredited clinicians within the present Crisis Assessment Team at Northcroft and the present registered clinicians in the MDT, at the Queen Elizabeth Hospital based general adult Liaison Psychiatry Team.

N.B. For both point five and six, it might help you if I explained what I am looking for to aid searching for my request. I am trying to find each individual registered or accredited clinician job role and skills mix in the team. Thus, their banding on Agenda for Change, medical banding (i.e. CT2 junior registrar or ST4 senior registrar etc) or your own NHS FT devised equivalency banding may be of use.

N.B. By registered clinicians, I mean those statutory regulated such as by the NMC as a Nurse Associate would be, and accredited clinician those such as a Physician's Associate with the currently voluntary scheme by RCPL or UKCP/BACP etc, for an accredited psychotherapist or counsellor. For registered clinicians it would need be broken down to their sub or sub-sub speciality. Like for medical psychiatry practitioners (i.e. registrar or consultant general adult psychiatrist or consultant psychiatrist in medical psychotherapy and then any dual CCT psychiatrist such as consultant psychiatrist in intellectual disability or child and adolescent and a consultant general adult psychiatrist as well), registered mental health nurses, registered learning disability nurses, any dual trained registered nurses (e.g. adult nursing and mental health nursing), registered allied health professionals (e.g. occupational therapist, speech and language therapist, counselling/clinical/occupational/forensic psychologist), psychotherapist (e.g. integrative psychotherapist and counsellor), creative therapist (e.g. art/music/drama/dance movement therapist), your own NHS FT employed psychiatric social worker, your own NHS FT employed psychiatric pharmacist, your own NHS FT employed approved mental health professional, your own NHS FT employed best interest assessor and your own NHS FT employed forensic, social supervisor etc.

Organisation Name	Registration	Staff Group	Banding	Headcount	Sum of FTE
Erdington HTT & Sutton HTT		HCA	Band 3	3	2.6
Erdington HTT & Sutton HTT		Administrative and Clerical	Band 3	3	1.6
Erdington HTT & Sutton HTT		Administrative and Clerical	Band 4	1	1

Erdington HTT & Sutton HTT	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 5	1	0.64
Erdington HTT & Sutton HTT	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 6	14	11.82
Erdington HTT & Sutton HTT	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 7	2	2
Grand Total				24	19.66

Organisation Name	Registration	Staff Group	Banding	Headcount	Sum of FTE
436 QE Liaison Psychiatry Medical Team	Professional Registration	Physician Associate - CMHT	Band 7	1	0.2
436 QE Liaison Psychiatry Medical Team	Professional Registration(GMC)	Consultant	Medic Consultant	5	4.4
436 QE Liaison Psychiatry Medical Team	Professional Registration(GMC)	Specialist Training Registrar (Higher)	Specialty Registrar CT 1	1	1
436 QE Liaison Psychiatry Medical Team	Professional Registration(GMC)	Speciality Doctor	Specialty Doctor 2021	1	1
436 QE Liaison Psychiatry Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 6	12	11.732
437 QE Liaison Psychiatry Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 7	2	1.8
436 QE Liaison Psychiatry Team		Administrative and Clerical	Band 4	3	3
Grand Total				25	23.132

7. As according to point 3.4.2 of your Access to Information procedure, available online, may I please be furnished with the more detailed internal document or procedure of the FoI complaints, as any internal review I may sadly need to ask for "falls outside the usual NHS complaints procedure". I would presume this is referring to the current patient, NHS and Local Authority Social Services and National Health Service Complaints (England) Regulations 2009. I do not understand why this NHS FT would not deem a FoI complaint under this regulation, when neighbouring Trusts do. I do appreciate from past experience, you will not sadly speculate on how other statutory authorities will deal with such situations themselves.

Please note that FOI complaints are managed via an internal review process which is managed within the Information Governance Team and is overseen for sign-off by the Trust's Executive Director of Finance and Senior Information Risk Officer (SIRO) as noted in the attached data flow chart.

FOI requests are managed in line with the Freedom of Information Act 2000.

8. Who the current FoI lead is for this NHS FT and the internal review methodology (i. e. is an employment originated, upheld, partially upheld or not upheld result based outcomes used) sadly if my above point seven information is not clarified to me in detail and released to me in a timely fashion. Clarification: I am asking for the formal complaints procedure for FoI Act request and how this complaint is dealt with by the Trust. I sadly do not understand the difference of a complaint regarding FoI and said internal review by the Trust as well.

Please see attached data flow chart and note that FOI requests are currently processed by the Information Governance & Freedom of Information (FOI) Administrator who is part of the Information Governance Team. Management and oversight responsibility is with the Head of Information Governance and Associate Director of Performance and Information.

9. The job role and person specification for the current director of (nursing) operations and current nursing direct.

N.B. For points eight and nine, I should make it explicitly clear that I am not requesting personal information that a Section 40 FoIA exemption may sadly need to be applied as it regards current employees which would be privileged due to it being personally and/or online identifiable but to aid understanding of the review mechanism and increasing transparency as sadly the NHS FT has had a number of nursing directors leave in recent years, regarding governance.

I anticipate you may wish to contact me to ascertain the likely motives of making this Fol request and to reduce the cost limit to yourselves (if any applies under the Fol (Appropriate Limits and Fees) Regulations 2004).

Please see attachment.

10. The current handbook or manual, presentations, softwares, e-learning suite and clinical skills facility for the following, I would like access to the training materials itself. :

- Preceptorship training of newly qualified registered nurse staff members,

There is no centralised data base to capture training materials.

- Neurodevelopmental disorders and intellectual disability training for registered nurse, once fully practicing (i.e. past the preceptorship nursing stage AND internal probationary employee stage for this NHS FT),

There is no centralised data base to capture training materials.

- CPD for registered nurse staff member (e.g. to meet the NMC 35 hours cpd per every three years, including twenty five of those must be of a participatory nature, meeting the 450 working hours every three years for a registered nurse),

There is no centralised data base to capture training materials.

- Revalidation for nursing and medical staff,

There is no centralised data base to capture training materials.

- Post-Registration qualifications the NHS FT has or is willing to allow a registered clinician to go through (i.e. I am not looking for the supplementary or independent non-medical proscribing, or practice educator courses).

There is no centralised data base to capture training materials.

- Section 12 (Mental Health Act 1983), approval/reapproval for medical practitioner by yourselves or you have with third parties (e.g. the approval panel run by Rotherham, Doncaster and South Humber NHS FT on behalf of the Secretary of State),

We do offer Section 12 reapproval and AC reapproval training courses approved by the relevant approval panels but the approval and reapproval is done by the approvals panels constituted by the secretary of state .

- Training you or third parties provide to:

This query does not apply to BSMHFT and would be better re-directed to the Local Authority.

- Mental Capacity Act 2005 medical assessors,

This query does not apply to BSMHFT and would be better re-directed to the Local Authority.

- any currently employed approved mental health professionals,

The Trust's FIRST team currently have 7 AMHP's and AOT also have AMHP's . AMHP's in BSMHFT work to a memorandum of understanding with Birmingham City Council who are required to provide 18 hours CPD a year to NHS AMHP's to maintain their warrants (NHS AMHP's also contribute one day a month to BCC AMHP rota).

- any currently employed best interest assessors,

None

- any currently employed forensic social supervisor

Forensic service. There are 10 social supervisors (all social workers) / AOT have social supervisor's CPN's. Social Supervision is delivered under a memorandum of understanding with Birmingham City Council to MoJ guidance (delegated under s22.80 Mental Health Code Practice) we provide one day training to social supervisors, approved course by BCC under MoU

11. The current caseload of registered clinicians at Warstock Lane CMHT and for the last four callander years too.

Caseload Size as at 30/12/2024:

Date	Warstock CMHT Caseload
31/12/2020	1205
31/12/2021	1249
31/12/2022	1159
31/12/2023	1260
26/12/2024	1254

12. The vacancy rate for Warstock Lane CMHT (including management so Team Manager, and Clinical Service Manager who has this CMHT within their cohort) and how many registered clinicians are currently working less than full time equivlancy (including management, so Team Manager and Clinical Service Manager who has this CMHT within their cohort).

December 2024 – as per the latest available data.

Locality & Team	Sum of FTE Budgeted	Sum of FTE Actual	Sum of FTE Variance	Vacancy Rate
436 CMHT Warstock Team	20.22	13.80	6.42	31.8%

December 2024 - as per the latest available data.

Organisation Name	Registration	Staff Group	Banding	Employee Category	Headcount
436 CMHT Warstock Team		Administrative and Clerical	Band 3	Full Time	3
436 CMHT Warstock Team		Administrative and Clerical	Band 3	Part Time	1
436 CMHT Warstock Team		Administrative and Clerical	Band 4	Full Time	2
436 CMHT Warstock Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 5	Full Time	2
436 CMHT Warstock Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 6	Full Time	3
436 CMHT Warstock Team	Professional Registration (NMC)	Nursing and Midwifery Registered	Band 7	Full Time	3
Grand Total					14

Due to sadly an invisible disability, would it be permissible to have a reasonable adjustment (Section 20, Equality Act 2010) and have the necessary Due Regard taken (Section 149 Equality Act 2010) to have the information and any data sets requested above, in a normal non-encrypted written email response. This may be with your own constructed tables to aid delivery of any data set. This would greatly support me more than the advice and assistance you may provide to requesters (under Section 16, FoIA 2000) and in addition aid you to comply with (under Section 102, Protection of Freedoms Act 2012)