

## **FOI 0450 2025 Response**

**Good afternoon,**

**I hope this message finds you well.**

**Under the Freedom of Information Act 2000, I am writing to request the following information relating to systems used by your organisation:**

- 1. The name of all document management systems (not patient records) currently in use by your trust.**

Onbased EDRMS

- 2. The name of the policy management system (if any) currently in use by your trust.**

we don't use any formal systems to manage policies.

- 3. The name of any board report portals / systems currently in use by your trust.**

The Trust use Convene hosted by Azeus as the report portal for all reports.

- 4. The cost of these systems, including any licensing or ongoing support fees.**

The associated costs for the usage and increased licences for Convene is £16,800 annually.

The associated costs for Onbased EDRMS maintenance and support fee £117,079.60 (ex. VAT).

- 5. Whether there are any open tenders or procurement processes related to document or policy management systems that your trust is currently involved in or plans to release in the near future.**

The Trust do not currently have any open tenders in relation to document or policy management systems. The Trust have recently reviewed and renewed the current arrangements with Convene for 2025.

There are also no open tender processes for Onbased EDRMS.