



<b>MEETING</b>	<b>Notes of Patient Safety Advisory Group</b>
<b>DATE</b>	<b>13 May 2022</b>
<b>LOCATION</b>	<b>Via Teams</b>

<b>ATTENDANCE</b>	<b>NAME AND TITLE</b>
<b>Present</b>	XXXX Chair XXXX XXXX XXXX XXXX XXXX
<b>In attendance</b>	XXXX, notes

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION (Owner)</b>
<b>1. Apologies for absence</b>	XXXX	
<b>2. Minutes last Meeting</b>	Approved as an accurate record	
<b>3. Action Log</b>	XXXX Section Redacted as it does not relate to PFD XXXX	
<b>4. Terms of Reference</b>	XXXX Section Redacted as it does not relate to PFD XXXX	
<b>5. Patient Safety Update</b>	XXXX Section Redacted as it does not relate to PFD XXXX	
<b>6. Suicide Prevention Update</b>	XXXX Section Redacted as it does not relate to PFD XXXX	
<b>7. Suicide data / reporting</b>	XXXX Section Redacted as it does not relate to PFD XXXX	
<b>8. Action Plan module</b>	XXXX Section Redacted as it does not relate to PFD XXXX	
<b>9. SI review CD sign off process</b>	XXXX Section Redacted as it does not relate to PFD XXXX	

AGENDA ITEM	DISCUSSION	ACTION (Owner)
<b>10. NCI Report</b>	XXXX Section Redacted as it does not relate to PFD XXXX	
<b>11. PFD/Regulation 28/Coroner's Update</b>	XXXX reported that the comfort letter was attached for information regarding the interactions between the Neurology team and our Trust. In relation to the PFD following an amended deadline for a recent case, XXXX advised that an audit had now been completed so that assurances would be able to be provided to give assurance to the Coroner. XXXX commented that there was a current ongoing cases for an HMP suicide case which seemed to be progressing positively to date and there was an upcoming case for the XXXX case from 2018 which was likely to attract some attention. XXXX stated that the XXXX case was scheduled for July and an updated action plan containing evidence to provide assurance was expected. It was acknowledged that this wasn't a straightforward case due to different opinions expressed during the process.	
<b>12. Patient Safety Strategy</b>	XXXX Section Redacted as it does not relate to PFD XXXX	
<b>13. AoB</b>	XXXX Section Redacted as it does not relate to PFD XXXX	
<b>14. Date of next meeting</b>	17 <sup>th</sup> June 2022	

## Action Log

Number	Description	Update	Due by
--------	-------------	--------	--------

XXXX Section Redacted as it does not relate to PFD XXXX